

CONCORDA COUNCIL ON STUDENT LIFE

Minutes of a Meeting held in H-762 at 12:00 noon on Friday, November 10, 1989.

Present: J. C. Giguère (Chair), M. Baldry, B. Counihan, M. Farber, J. Healy,
A. Kerby, S. Letovsky, A. Pacheco, S. Paul, R. Philip, E. Preston,
J. Sankoff, A. Sproule, G. Walton, T. Roumbas, S. Maynes (Secretary)

Guests: R. Cote, P. Hardt, L. Lee, K. McDonald, D. Ross, N. Torbit

Absent: A. Homzy

1. Adoption of Agenda

The agenda was adopted as proposed.

2. Chair's Remarks

Members of Council were introduced and Dr. Giguère welcomed everyone to the first meeting of the year.

CCSL's mandate and membership list will be distributed prior to the next meeting.

As per procedure followed in Senate, **a vote on any issue will only be taken upon request by a member of CCSL.**

3. Adoption of Minutes

(a) The Minutes from April 14 and May 26 were duly moved, seconded and adopted.

(b) Business arising from the Minutes

(i) Music Library - packing is currently underway and the records, etc. will all be delivered to the Resource Centre in the Music Department.

(ii) Campus Ministry - presently investigating sources of outside funding.

(iii) Financial Aid - The Department has been completely consolidated on the downtown campus and the new computers are operational.

- (iv) Health Services continue to be located in the Centennial Building while the moves into the new Vanier Library and the construction of the Senate Room in the Drummond Science Building are underway. The possibility of Health Services moving into the space vacated by Financial Aid and AD-131 (currently used by Senate) is under investigation.
- (v) Guidance - The Loyola facilities located on the lower floor at 2490 West Broadway have been expanded and Mary O'Malley, Learning Skills Specialist, is presently working one day per week, shortly to become two days per week due to increased demand for the tutoring programme. The four Writing Assistants are providing 16 hours per week at present.
- (vi) Athletics - The new stadium was ready for the first game, unfortunately the team wasn't. The televised game (The Shrine Bowl) saw 3,900 spectators in attendance resulting in \$12,000. revenue for the Department of Fitness, Recreation and Athletics.
- (vii) Student Security - B. Counihan reports that the University Security Department is handling the function adequately with professional security staff. R. Philip noted Athletics have arranged for students to control the parking, thus enabling the professional staff to manage the more difficult security situation at all home games. The Security Committee (B. Counihan, R. Philip, R. Barnabé or representative, A. Pacheco) will continue to meet on an "as necessary" basis. A. Pacheco will advise as to the name of one other student for this committee.
- (viii) Emergency Loan Programme - Status Report as of Sept. 30-89

Loans issued to date	251	\$ 184.47 (average)
(includes 44 multiple borrowers)		
Due to date	83	20,442.20
Overdue to date	70*	13,940.00

*65 cases/\$12,826. overdue as at May 31-89
5 cases/\$ 1,114. overdue as at Sept. 30-89

(of 70 overdue cases: 38.6% are full-time students, 40% are part-time students and 21.4% are no longer registered)

NOTE: 34% of the student borrowers are beyond the 60 day due date and these students hold nearly 50% of the emergency loan fund budget. As agreed, the overdue cases will be transferred as accounts receivable to the Student Accounts Office and eventually to collection.

The total value of outstanding loans combined with our credit balance totals \$30,418.20. This sum exceeds the original budget, as it includes interest charges of \$2,418.20 which we will only receive if all outstanding loans are collected.

Council agreed the emergency loans programme should be reviewed by Budget and Priorities Committee.

4. **Appointments to Committees**

Dr. Giguère explained the function of each committee and the following committees were struck:

(a) **Steering Committee**

Julie Healy - Fitness, Recreation and Athletics
Brian Counihan - Dean of Students
Stuart Letovsky - CUSA rep.
Jeff Sankoff - CUSA rep.

(b) **Budget and Priorities Committee**

Dr. J. C. Giguère, Chair
Shirley Maynes, Secretary
Brian Counihan - Dean of Students
Bob Philip - Director, Fitness, Recreation and Athletics
Alec Sproule, Director, Guidance
Ann Kerby, Assistant Dean of Students
Mark Farber, CUSA rep.
Angie Pacheco, CUSA rep.
Tassy Roumbas, CUSA rep.
Susie Paul, GSA rep.

(c) Planning Task Force

Fred Denton, Guidance
Roger Cote, Financial Aid
Kathy McDonald, Fitness, Recreation and Athletics
Jeff Sankoff, CUSA rep.
George Walton, CUSA rep.
Mark Baldry, GSA rep.

- (d) Following an election held in the Department of Fitness, Recreation and Athletics, Ms. J. Healy, Facilities/Admin. Coordinator, has been appointed the Department's CCSL's professional staff representative for a two year term ending May 31-91.

5. Peer Helper Programme (Pilot Project)

The proposal document was tabled and Daryl Ross (Campus Ministry) and Pat Hardt (Health Services) outlined the need to provide student population with more accessible services as a supplement, not a substitute, for the services currently provided by the professional staff. The initial training of Peer Helpers is underway as are plans for a drop in centre (noon to 6:00 p.m.). Regular meetings with Peer Helpers and staff are planned and student volunteers will be linked with staff members in order to review cases. Efforts are being made to arrange for a three credit tuition fee waiver for Peer Helpers.

Dr. Giguère explained that due to the University's critical and chronic space problems, **new space definitely could not be allocated at the present time.**

On a motion duly moved, seconded and unanimously approved, CCSL approves the pilot project in principle and recommends that the expenditure of \$3,685. from 1989-90 contingency funds be referred to Budget & Priorities Committee for consideration.

6. Finances

Dr. Giguère reviewed with Council CCSL's financial situation as at year end May 31, 1989 as per document tabled. The 1989-90 budget document will be distributed prior to the next meeting.

7. **Planning Task Force - Activity Report**

Phase 1 - The Task Force was established approximately one year ago. The mission statement which has evolved was the result of input from a one day workshop attended by 80 professionals, support staff and students.

Phase 2 - The Task Force members are currently developing strategic objectives from information gathered from students, staff and senior managers during a two day work shop held in October. An outline of the results should be available to Council early in January 1990.

Phase 3 - During January and February, the Task Force will undertake the task of preparing a proposed organizational structure.

8. **Reports from the Directors**

- (a) Guidance Services - Mr. Sproule announced that as per the CUFA agreement, an Advisory Search Committee has been appointed to find a librarian to fill a one year maternity leave replacement.

Guidance has also been actively involved in the development of the proposed Peer Helper Programme as well as a project pertaining to Chinese students who have been granted open work visas as a consequence of the Tiananman Square manifestation of June 1989. This is a cooperative Student Services project involving not only the Guidance Department, but also Ms. Claudette Fortier, the International Student Adviser and the Canada Employment Centre on Campus.

- (b) Dean of Students - B. Counihan announced the appointment of Ms. Claudette Fortier as the new International Student Advisor.

A very successful Student Services Festival (exhibitions outlining all available student services) was held on the Mezzanine of the Hall Building on September 19-89.

15,000 pocket calendars have been distributed.

Health Services - From October 15 to November 17, a diet and nutrition counsellor has been available by appointment on both campuses. Health Services staff are hard pressed to meet the increased demand for health care which has grown in volume by over 30%. N. Torbit explained that the greatest need appears to be in the mental health area.

Financial Aid - R. Cote reports most of the loans have come through.

A. Kerby reports Services for Disabled Students are in full operation in their expanded quarters on the 5th floor of the Hall Building.
An additional 22 new students are now utilizing this service.

Downtown Garderie - received \$25,000. increase in funding from CCSL for 1989-90 and the 43 available places are all filled. The new government funding formula is in place and acceptable to the daycare.

- (c) Fitness, Recreation and Athletics - R. Philip reports that the Swimming Pool is an ongoing issue.

Intramurals - all programmes are at capacity and facilities are inadequate to support any expansion.

Fund raiser - Hockey tournament - McGill Corey Cup Game to be held at the Montreal Forum, 8:30 p.m., February 9-90. This game will be preceded by a game between the Montreal Canadiens Old Timers and the Petro Canada Old Timers.

9. **Next Meeting**

December 8, 1989 - 12:00 noon - Loyola Campus - Lonergan University College, 7302 Sherbrooke St. W. - Room RB-103.

NOTE: A Budget and Priorities Committee meeting will be held at 10:30 a.m. (above location) prior to the regular CCSL meeting.

10. **Termination of Meeting**

It was duly moved, seconded and unanimously approved that the meeting be adjourned.